

From Draft WMAC bylaws of 12/3/06

SECTION 3.02 Regular and Special Meeting: Time and Place Notices.

Regular meetings shall be scheduled for the second Thursday of every month beginning with (Month), 2007. Special meetings may be called at any time by the Chair or by three (3) members of the Council. Written notices shall be posted in a public place and mailed or delivered to local media at least seventy-two (72) hours before the time of such meeting. The notice of the meeting shall set forth the time and place of regular and special meetings and the business to be transacted.

SECTION 4.03 Secretary.

The Secretary shall be responsible for keeping and maintaining minutes of meetings of the Council, assisting the Chair in preparing the Agenda and posting, mailing or delivering all public notices to members, the public and the media. The Secretary shall be responsible for maintaining the Council's non-financial records, be in charge of any established office of the Council, and supervise the work of volunteer or paid staff in the office.

My proposal: (Note – I reviewed this with Bob Finnell based on his recent Brown Act research)
Have the meeting posted at the Community Store for Thursday April 29 at 3:00 PM and convert it, by a board vote, to a special meeting with the following agenda:

Roll Call

1) Table approval of the minutes of the March 4, 2021 meeting until the next regularly scheduled meeting of May 4, 2021.

2) Public Expression—(Discussion Only)

The WMAC welcomes public participation in Council meetings. Comments provided in the Public Expression portion of the agenda are for matters under the jurisdiction of the Council (planning issues, local infrastructure, and safety). The Council may limit testimony on non-agenda items to 3 minutes per person and 10 minutes per subject. No action shall be taken, but the matter may be placed on a future agenda for action if appropriate.

4) New Business— Discussion and Possible Action

a) Discussion of Director Scott's need for secretarial support to allow him to continue serving as Chair.

b) Discussion of Director Quinton's proposal to support Director Scott's request.

c) Confirm whether the board agrees to move forward with no changes to the Officer assignments and clarification of the Secretary's duties.

5) Old Business— (Discussion Only)

a) Discussion about how WMAC as an organization will respond to and interact with the stakeholders on SB 231

6) Announcements/Correspondence—(Discussion Only)

7) Set preliminary agenda for next meeting—

8) Adjournment